**Minutes**

**Augusta Board of Education**

**Business Meeting**

**November 12, 2014**

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| **The following Board Members were present:** |
| Pro-Tem Chair: | Kimberly Martin |
| Board Members: | Amanda Bartlett, Nicole Desjardins, Laura Hamilton, Laurence Ringrose,  |

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| **The following Board Members were absent:** |
| Board Members: | Susan Campbell, Jennifer Day, Deborah Towle, Katie Vose |

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| **Also present were:** |
| Superintendent: | James Anastasio |
| Assistant Superintendent | Donna Madore |
| Business Manager | Kathy Casparius |
| Student Representative to the Board | Kelsey Rohman |

**7:00 p.m.**

 **1. Opening:**

 **2. Call to Order:**

 **3. Pledge of Allegiance:**

 **4. Presentation:**

 A. Lynne Adams, Director of Special Education – *Special Education in Augusta*

 [Attachment 1](http://weblegacy.augustaschools.org/Board/2014/141112/Special%20Education%20Services%20Power%20Point.pptx)

 B. Theresa Violette, Director of Title I and Homeless Liaison - *Title 1, Homeless &*

 *Other Literacy Updates*

 [Attachment 2](http://weblegacy.augustaschools.org/Board/2014/141112/Theresa%20Violette%20Power%20Point.pptx)

 **5. Approval of Minutes:**

 A. Motion to approve the minutes of the Augusta Board of Education Business Meeting of

 October 8, 2014.

 [Attachment 3](http://weblegacy.augustaschools.org/Board/2014/141112/141008BoardMinutes.docx)

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| Move to approve the minutes of the Augusta Board of Education Business Meeting of October 8, 2014.  | Motion:Yeas:Nays:Vote: | Nicole Desjardins Second: Laura HamiltonMotion (**Passed**/Failed) 5 to 0 |

 **6. Communications:**

 A. Thank you letter from Patricia Callahan

 [Attachment 4](http://weblegacy.augustaschools.org/Board/2014/141112/LetterCallahan.pdf)

 **7. Resignations and Retirements:** None

 **8. Recognitions:**

 **9. Student Council Report:** Kelsey Rohman

 **10. Informational Items:**

 **11. Committee Reports:**

 A. **Finance Committee Report:** Kimberly Martin

1. Finance Committee Minutes - October 6, 2014

 [Attachment 5](http://weblegacy.augustaschools.org/Board/2014/141112/141006FinanceCommMinutes.docx)

 2. Finance Committee Minutes – November 3, 2014

 [Attachment 6](http://weblegacy.augustaschools.org/Board/2014/141112/141103FinanceCommMinutes.docx)

 3. Business Manager’s Report Month Ending 10/31/14

 [Attachment 7](http://weblegacy.augustaschools.org/Board/2014/141112/Financials.pdf)

 B. **Curriculum and Education Committee Report:** Katie Vose

1.Curriculum and Education Committee, October 6, 2014 – No Meeting

 2. Curriculum and Education Committee Minutes - November 3, 2014

 [Attachment 8](http://weblegacy.augustaschools.org/Board/2014/141112/141103CurrEdCommMinutes.doc)

 C. **Personnel Committee Report:** Deborah Towle

 1. Personnel Committee Minutes - October 6, 2014

 [Attachment 9](http://weblegacy.augustaschools.org/Board/2014/141112/141006PersonnelCommMinutes.doc)

 2. Personnel Committee Minutes – November 3, 2014

 [Attachment 10](http://weblegacy.augustaschools.org/Board/2014/141112/141103PersonnelCommMinutes.doc)

 D. **Policy Committee Report:** Amanda Bartlett

 1. Policy Committee Minutes - October 6, 2014

 [Attachment 11](http://weblegacy.augustaschools.org/Board/2014/141112/20141006PolCommMinutes.docx)

 2. Policy Committee Minutes – November 3, 2014

 [Attachment 12](http://weblegacy.augustaschools.org/Board/2014/141112/20141103PolCommMinutes.docx)

 E. **Other Committee Reports:**

 1. CATC Advisory Committee Minutes – October 7, 2014

 [Attachment 13](http://weblegacy.augustaschools.org/Board/2014/141112/141007CATCAdvisoryCommMinutes.docx)

 2. Student Services Committee Minutes – November 5, 2014

 [Attachment 14](http://weblegacy.augustaschools.org/Board/2014/141112/141105StudentServicesCommitteeMinutes.docx)

 **12. Consent Items:** *(all matters listed under this item will be considered routine and will be enacted*

*by one motion. A Board Member may ask to have an item(s) removed and considered*

 *individually.)*

 **13. Board Member Comment and/or Discussion on Non-Agenda Items:**

 **14. Public Comment on Non-Personnel Agenda Items:**

 **15. Unfinished Business:**

 Motion to group items A and B.

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| Move to group items A and B. | Motion:Yeas:Nays:Vote: | Laura Hamilton Second: Nicole DesjardinsMotion (**Passed**/Failed) 5 to 0 |

 A. Motion to adopt policy KDB: Public’s Right to Know/Freedom of Access.

 [Attachment 15](http://weblegacy.augustaschools.org/Board/2014/141008/KDB%20-%20Public%27s%20Right%20to%20Know-Freedom%20of%20Access.doc)

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| Move to adopt policy KDB: Public’s Right to Know/Freedom of Access. | Motion:Yeas:Nays:Vote: | Laurence Ringrose Second: Laura HamiltonMotion (**Passed**/Failed) 5 to 0 |

 B. Motion to adopt policy IHCDA: Post-Secondary Enrollment Options.

 [Attachment 16](http://weblegacy.augustaschools.org/Board/2014/141008/IHCDA%20-%20Post-Secondary%20Enrollment%20Options.doc)

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| Move to adopt Policy IHCDA: Post-Secondary Enrollment Options. | Motion:Yeas:Nays:Vote: | Laurence Ringrose Second: Laura HamiltonMotion (**Passed**/Failed) 5 to 0 |

 **16. New Business:**

 A. Motion to approve the Augusta School Department Emergency Plan.

 [Attachment 17](http://weblegacy.augustaschools.org/Board/2014/141112/Augusta%20School%20Department%20Emergency%20Plan%20Page%20A-22.docx)

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| Move to approve the Augusta School Department Emergency Plan. | Motion:Yeas:Nays:Vote: | Laurence Ringrose Second: Laura HamiltonMotion (**Passed**/Failed) 5 to 0 |

 B. Motion to approve the first reading of policy EEA: Student Transportation Services.

 [Attachment 18](http://weblegacy.augustaschools.org/Board/2014/141112/EEA%20-%20Student%20Transportation%20Services.docx)

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| Move to approve the first reading of policy EEA: Student Transportation Services. | Motion:Yeas:Nays:Vote: | Laurence Ringrose Second: Nicole DesjardinsMotion (**Passed**/Failed) 5 to 0 |

 C. Motion to approve the first reading of policy EEAEA: Student Transportation Employee

 Requirements, Training and Responsibilities.

 [Attachment 19](http://weblegacy.augustaschools.org/Board/2014/141112/EEAEA%20-%20Student%20Transportation%20Employee%20Requirements%20Training%20and%20Responsibilities.docx)

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| Move to approve the first reading of policy EEAEA: Student Transportation Employee Requirements, Training and Responsibilities. | Motion:Yeas:Nays:Vote: | Laurence Ringrose Second: Laura HamiltonMotion (**Passed**/Failed) 5 to 0 |

 Motion to group items D through H.

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| Move to group items D through H. | Motion:Yeas:Nays:Vote: | Laurence Ringrose Second: Laura HamiltonMotion (**Passed**/Failed) 5 to 0 |

 D. Motion to approve the first reading of policy EEAEAA: Drug and Alcohol Testing of

 School Bus Drivers.

 [Attachment 20](http://weblegacy.augustaschools.org/Board/2014/141112/EEAEAA%20-%20Drug%20and%20Alcohol%20Testing%20of%20School%20Bus%20Drivers.docx)

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| Move to approve the first reading of policy EEAEAA: Drug and Alcohol Testing of School Bus Drivers. | Motion:Yeas:Nays:Vote: | Laurence Ringrose Second: Nicole DesjardinsMotion (**Passed**/Failed) 5 to 0 |

 E. Motion to approve the first reading of policy EEAEAA-R: Drug and Alcohol Testing of

 School Bus Drivers Administrative Procedure.

 [Attachment 21](http://weblegacy.augustaschools.org/Board/2014/141112/EEAEAA-R%20-%20Drug%20and%20Alcohol%20Testing%20of%20School%20Bus%20Drivers%20Administrative%20Procedure.docx)

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| --- | --- | --- |
| Move to approve the first reading of policy EEAEAA-R: Drug and Alcohol Testing of School Bus Drivers Administrative Procedure. | Motion:Yeas:Nays:Vote: | Laurence Ringrose Second: Nicole DesjardinsMotion (**Passed**/Failed) 5 to 0 |

 F. Motion to approve the first reading of policy BBBDA: Board Declared Vacancy Caused by

 Absenteeism.

 [Attachment 22](http://weblegacy.augustaschools.org/Board/Policy%20Committee/141103Minutes/BBBDA-BOARD%20DECLARED%20VACANCY%20CAUSED%20BY%20ABSENTEEISM.doc)

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| Move to approve the first reading of policy BBBDA: Board Declared Vacancy Caused by Absenteeism. | Motion:Yeas:Nays:Vote: | Laurence Ringrose Second: Nicole DesjardinsMotion (**Passed**/Failed) 5 to 0 |

 G. Motion to approve the first reading of policy BIC: Certification of Completion of Freedom

 of Access Training.

 [Attachment 23](http://weblegacy.augustaschools.org/Board/Policy%20Committee/141103Minutes/BIC%20-%20Certification%20of%20Completetion%20of%20Freedom%20of%20Access%20Training.docx)

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| --- | --- | --- |
| Move to approve the first reading of policy BIC: Certification of Completion of Freedom of Access Training. | Motion:Yeas:Nays:Vote: | Laurence Ringrose Second: Nicole DesjardinsMotion (**Passed**/Failed) 5 to 0 |

 H. Motion to approve the first reading of policy CBI: Evaluation of the Superintendent.

 [Attachment 24](http://weblegacy.augustaschools.org/Board/Policy%20Committee/141103Minutes/CBI%20-%20Evaluation%20of%20the%20Superintendent.doc)

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| Move to approve the first reading of policy CBI: Evaluation of the Superintendent. | Motion:Yeas:Nays:Vote: | Laurence Ringrose Second: Nicole DesjardinsMotion (**Passed**/Failed) 5 to 0 |

 Motion to group items I through L.

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| Move to group items I through L. | Motion:Yeas:Nays:Vote: | Nicole Desjardins Second: Laura HamiltonMotion (**Passed**/Failed) 5 to 0 |

 I. Motion to delete policy DJB: Petty Cash Accounts.

 [Attachment 25](http://weblegacy.augustaschools.org/Board/2014/141112/DJB%20-%20PETTY%20CASH%20ACCOUNTS.doc)

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| Move to delete policy DJB: Petty Cash Accounts. | Motion:Yeas:Nays:Vote: | Nicole Desjardins Second: Laura HamiltonMotion (**Passed**/Failed) 5 to 0 |

 J. Motion to delete policy DLC: Expense Reimbursements.

 [Attachment 26](http://weblegacy.augustaschools.org/Board/2014/141112/DLC%20-%20Expense%20Reimbursments.doc)

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| Move to delete policy DLC: Expense Reimbursements. | Motion:Yeas:Nays:Vote: | Nicole Desjardins Second: Laura HamiltonMotion (**Passed**/Failed) 5 to 0 |

 K. Motion to delete policy EEAD: Special Use of School Buses.

 [Attachment 27](http://weblegacy.augustaschools.org/Board/2014/141112/EEAD%20-%20Special%20Use%20of%20School%20Buses.doc)

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| Move to delete policy EEAD: Special Use of School Buses. | Motion:Yeas:Nays:Vote: | Nicole Desjardins Second: Laura HamiltonMotion (**Passed**/Failed) 5 to 0 |

 L. Motion to delete policy EEACA: Bus Driver Examination and Training.

 [Attachment 28](http://weblegacy.augustaschools.org/Board/2014/141112/EEACA%20-%20Bus%20Driver%20Examination%20and%20Training.doc)

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| Move to delete policy EEACA: Bus Driver Examination and Training. | Motion:Yeas:Nays:Vote: | Nicole Desjardins Second: Laura HamiltonMotion (**Passed**/Failed) 5 to 0 |

 M. Motion to approve a Safety Enhancement Grant of $733.33 from the Maine Municipal

 Association.

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| Move to approve a Safety Enhancement Grant of $733.33 from the Maine Municipal Association.  | Motion:Yeas:Nays:Vote: | Laurence Ringrose Second: Nicole DesjardinsMotion (**Passed**/Failed) 5 to 0 |

 N. Motion to approve a $400 donation from Shaw’s Supermarket for Farrington Elementary

 School.

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| Move to approve a $400 donation from Shaw’s Supermarket for Farrington Elementary School. | Motion:Yeas:Nays:Vote: | Laurence Ringrose Second: Laura HamiltonMotion (**Passed**/Failed) 5 to 0 |

 O. Motion to approve a $1,000 donation from Teacher Rewards School for Farrington

 Elementary School.

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| Move to approve a $1,000 donation from Teacher Rewards School for Farrington Elementary School. | Motion:Yeas:Nays:Vote: | Laurence Ringrose Second: Laura HamiltonMotion (**Passed**/Failed) 5 to 0 |

 P. Motion to approve an out-of-state travel request for Maggie Wachtl and some Cony

 students to travel to Costa Rica during April vacation 2016.

 [Attachment 29](http://weblegacy.augustaschools.org/Board/2014/141112/CostaRica.pdf)

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| Move to approve an out-of-state travel request for Maggie Wachtl and some Cony students to travel to Costa Rica during April vacation 2016. | Motion:Yeas:Nays:Vote: | Laura Hamilton Second: Nicole DesjardinsMotion (**Passed/**Failed) 5 to 0 |

 Q. Motion to approve an out-of-state travel request for Cony Spanish Club students to travel to

 Guatemala February 11–21, 2016.

 [Attachment 30](http://weblegacy.augustaschools.org/Board/2014/141112/Guatemala.pdf)

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| Move to approve an out-of-state travel request for Cony Spanish Club students to travel to Guatemala February 11–21, 2016. | Motion:Yeas:Nays:Vote: | Laura Hamilton Second: Nicole DesjardinsMotion (**Passed**/Failed) 5 to 0 |

 R. Motion to approve an overnight Professional Day Request for Lori Smail, Principal

 Farrington Elementary School, to attend the MPA Annual Fall Conference in Portland, ME,

 November 21 and 22, 2014.

 [Attachment 31](http://weblegacy.augustaschools.org/Board/2014/141112/MPASmail.pdf)

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| Move to approve an overnight Professional Day Request for Lori Smail, Principal Farrington Elementary School, to attend the MPA Annual Fall Conference in Portland, ME, November 21 and 22, 2014. | Motion:Yeas:Nays:Vote: | Laura Hamilton Second: Nicole DesjardinsMotion (**Passed**/Failed) 5 to 0 |

 **17. Assistant Superintendent’s Report:**

 **18. Superintendent’s Report:**

 **19. Reports from Other School Officials:**

 **20. Audience Recognition for Non-Agenda Items:**

 **21. Adjourn:**

 A. Motion to Adjourn:

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| Move to Adjourn. | Motion:Yeas: Nays**:** Vote:Time: | Nicole Desjardins Second: Laurence RingroseMotion (**Passed**/Failed) 5 to 08:26 p.m. |