**Minutes**

**Augusta Board of Education**

**Business Meeting**

**November 12, 2014**

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| **The following Board Members were present:** | |
| Pro-Tem Chair: | Kimberly Martin |
| Board Members: | Amanda Bartlett, Nicole Desjardins, Laura Hamilton, Laurence Ringrose, |

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| **The following Board Members were absent:** | |
| Board Members: | Susan Campbell, Jennifer Day, Deborah Towle, Katie Vose |

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| **Also present were:** | |
| Superintendent: | James Anastasio |
| Assistant Superintendent | Donna Madore |
| Business Manager | Kathy Casparius |
| Student Representative to the Board | Kelsey Rohman |

**7:00 p.m.**

**1. Opening:**

**2. Call to Order:**

**3. Pledge of Allegiance:**

**4. Presentation:**

A. Lynne Adams, Director of Special Education – *Special Education in Augusta*

[Attachment 1](http://weblegacy.augustaschools.org/Board/2014/141112/Special%20Education%20Services%20Power%20Point.pptx)

B. Theresa Violette, Director of Title I and Homeless Liaison - *Title 1, Homeless &*

*Other Literacy Updates*

[Attachment 2](http://weblegacy.augustaschools.org/Board/2014/141112/Theresa%20Violette%20Power%20Point.pptx)

**5. Approval of Minutes:**

A. Motion to approve the minutes of the Augusta Board of Education Business Meeting of

October 8, 2014.

[Attachment 3](http://weblegacy.augustaschools.org/Board/2014/141112/141008BoardMinutes.docx)

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| Move to approve the minutes of the Augusta Board of Education Business Meeting of October 8, 2014. | Motion:  Yeas:  Nays:  Vote: | Nicole Desjardins Second: Laura Hamilton  Motion (**Passed**/Failed) 5 to 0 |

**6. Communications:**

A. Thank you letter from Patricia Callahan

[Attachment 4](http://weblegacy.augustaschools.org/Board/2014/141112/LetterCallahan.pdf)

**7. Resignations and Retirements:** None

**8. Recognitions:**

**9. Student Council Report:** Kelsey Rohman

**10. Informational Items:**

**11. Committee Reports:**

A. **Finance Committee Report:** Kimberly Martin

1. Finance Committee Minutes - October 6, 2014

[Attachment 5](http://weblegacy.augustaschools.org/Board/2014/141112/141006FinanceCommMinutes.docx)

2. Finance Committee Minutes – November 3, 2014

[Attachment 6](http://weblegacy.augustaschools.org/Board/2014/141112/141103FinanceCommMinutes.docx)

3. Business Manager’s Report Month Ending 10/31/14

[Attachment 7](http://weblegacy.augustaschools.org/Board/2014/141112/Financials.pdf)

B. **Curriculum and Education Committee Report:** Katie Vose

1.Curriculum and Education Committee, October 6, 2014 – No Meeting

2. Curriculum and Education Committee Minutes - November 3, 2014

[Attachment 8](http://weblegacy.augustaschools.org/Board/2014/141112/141103CurrEdCommMinutes.doc)

C. **Personnel Committee Report:** Deborah Towle

1. Personnel Committee Minutes - October 6, 2014

[Attachment 9](http://weblegacy.augustaschools.org/Board/2014/141112/141006PersonnelCommMinutes.doc)

2. Personnel Committee Minutes – November 3, 2014

[Attachment 10](http://weblegacy.augustaschools.org/Board/2014/141112/141103PersonnelCommMinutes.doc)

D. **Policy Committee Report:** Amanda Bartlett

1. Policy Committee Minutes - October 6, 2014

[Attachment 11](http://weblegacy.augustaschools.org/Board/2014/141112/20141006PolCommMinutes.docx)

2. Policy Committee Minutes – November 3, 2014

[Attachment 12](http://weblegacy.augustaschools.org/Board/2014/141112/20141103PolCommMinutes.docx)

E. **Other Committee Reports:**

1. CATC Advisory Committee Minutes – October 7, 2014

[Attachment 13](http://weblegacy.augustaschools.org/Board/2014/141112/141007CATCAdvisoryCommMinutes.docx)

2. Student Services Committee Minutes – November 5, 2014

[Attachment 14](http://weblegacy.augustaschools.org/Board/2014/141112/141105StudentServicesCommitteeMinutes.docx)

**12. Consent Items:** *(all matters listed under this item will be considered routine and will be enacted*

*by one motion. A Board Member may ask to have an item(s) removed and considered*

*individually.)*

**13. Board Member Comment and/or Discussion on Non-Agenda Items:**

**14. Public Comment on Non-Personnel Agenda Items:**

**15. Unfinished Business:**

Motion to group items A and B.

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| Move to group items A and B. | Motion:  Yeas:  Nays:  Vote: | Laura Hamilton Second: Nicole Desjardins  Motion (**Passed**/Failed) 5 to 0 |

A. Motion to adopt policy KDB: Public’s Right to Know/Freedom of Access.

[Attachment 15](http://weblegacy.augustaschools.org/Board/2014/141008/KDB%20-%20Public's%20Right%20to%20Know-Freedom%20of%20Access.doc)

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| --- | --- | --- |
| Move to adopt policy KDB: Public’s Right to Know/Freedom of Access. | Motion:  Yeas:  Nays:  Vote: | Laurence Ringrose Second: Laura Hamilton  Motion (**Passed**/Failed) 5 to 0 |

B. Motion to adopt policy IHCDA: Post-Secondary Enrollment Options.

[Attachment 16](http://weblegacy.augustaschools.org/Board/2014/141008/IHCDA%20-%20Post-Secondary%20Enrollment%20Options.doc)

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| --- | --- | --- |
| Move to adopt Policy IHCDA: Post-Secondary Enrollment Options. | Motion:  Yeas:  Nays:  Vote: | Laurence Ringrose Second: Laura Hamilton  Motion (**Passed**/Failed) 5 to 0 |

**16. New Business:**

A. Motion to approve the Augusta School Department Emergency Plan.

[Attachment 17](http://weblegacy.augustaschools.org/Board/2014/141112/Augusta%20School%20Department%20Emergency%20Plan%20Page%20A-22.docx)

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| --- | --- | --- |
| Move to approve the Augusta School Department Emergency Plan. | Motion:  Yeas:  Nays:  Vote: | Laurence Ringrose Second: Laura Hamilton  Motion (**Passed**/Failed) 5 to 0 |

B. Motion to approve the first reading of policy EEA: Student Transportation Services.

[Attachment 18](http://weblegacy.augustaschools.org/Board/2014/141112/EEA%20-%20Student%20Transportation%20Services.docx)

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| --- | --- | --- |
| Move to approve the first reading of policy EEA: Student Transportation Services. | Motion:  Yeas:  Nays:  Vote: | Laurence Ringrose Second: Nicole Desjardins  Motion (**Passed**/Failed) 5 to 0 |

C. Motion to approve the first reading of policy EEAEA: Student Transportation Employee

Requirements, Training and Responsibilities.

[Attachment 19](http://weblegacy.augustaschools.org/Board/2014/141112/EEAEA%20-%20Student%20Transportation%20Employee%20Requirements%20Training%20and%20Responsibilities.docx)

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| --- | --- | --- |
| Move to approve the first reading of policy EEAEA: Student Transportation Employee Requirements, Training and Responsibilities. | Motion:  Yeas:  Nays:  Vote: | Laurence Ringrose Second: Laura Hamilton  Motion (**Passed**/Failed) 5 to 0 |

Motion to group items D through H.

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| Move to group items D through H. | Motion:  Yeas:  Nays:  Vote: | Laurence Ringrose Second: Laura Hamilton  Motion (**Passed**/Failed) 5 to 0 |

D. Motion to approve the first reading of policy EEAEAA: Drug and Alcohol Testing of

School Bus Drivers.

[Attachment 20](http://weblegacy.augustaschools.org/Board/2014/141112/EEAEAA%20-%20Drug%20and%20Alcohol%20Testing%20of%20School%20Bus%20Drivers.docx)

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| --- | --- | --- |
| Move to approve the first reading of policy EEAEAA: Drug and Alcohol Testing of School Bus Drivers. | Motion:  Yeas:  Nays:  Vote: | Laurence Ringrose Second: Nicole Desjardins  Motion (**Passed**/Failed) 5 to 0 |

E. Motion to approve the first reading of policy EEAEAA-R: Drug and Alcohol Testing of

School Bus Drivers Administrative Procedure.

[Attachment 21](http://weblegacy.augustaschools.org/Board/2014/141112/EEAEAA-R%20-%20Drug%20and%20Alcohol%20Testing%20of%20School%20Bus%20Drivers%20Administrative%20Procedure.docx)

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| --- | --- | --- |
| Move to approve the first reading of policy EEAEAA-R: Drug and Alcohol Testing of School Bus Drivers Administrative Procedure. | Motion:  Yeas:  Nays:  Vote: | Laurence Ringrose Second: Nicole Desjardins  Motion (**Passed**/Failed) 5 to 0 |

F. Motion to approve the first reading of policy BBBDA: Board Declared Vacancy Caused by

Absenteeism.

[Attachment 22](http://weblegacy.augustaschools.org/Board/Policy%20Committee/141103Minutes/BBBDA-BOARD%20DECLARED%20VACANCY%20CAUSED%20BY%20ABSENTEEISM.doc)

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| --- | --- | --- |
| Move to approve the first reading of policy BBBDA: Board Declared Vacancy Caused by Absenteeism. | Motion:  Yeas:  Nays:  Vote: | Laurence Ringrose Second: Nicole Desjardins  Motion (**Passed**/Failed) 5 to 0 |

G. Motion to approve the first reading of policy BIC: Certification of Completion of Freedom

of Access Training.

[Attachment 23](http://weblegacy.augustaschools.org/Board/Policy%20Committee/141103Minutes/BIC%20-%20Certification%20of%20Completetion%20of%20Freedom%20of%20Access%20Training.docx)

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| --- | --- | --- |
| Move to approve the first reading of policy BIC: Certification of Completion of Freedom of Access Training. | Motion:  Yeas:  Nays:  Vote: | Laurence Ringrose Second: Nicole Desjardins  Motion (**Passed**/Failed) 5 to 0 |

H. Motion to approve the first reading of policy CBI: Evaluation of the Superintendent.

[Attachment 24](http://weblegacy.augustaschools.org/Board/Policy%20Committee/141103Minutes/CBI%20-%20Evaluation%20of%20the%20Superintendent.doc)

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| --- | --- | --- |
| Move to approve the first reading of policy CBI: Evaluation of the Superintendent. | Motion:  Yeas:  Nays:  Vote: | Laurence Ringrose Second: Nicole Desjardins  Motion (**Passed**/Failed) 5 to 0 |

Motion to group items I through L.

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| Move to group items I through L. | Motion:  Yeas:  Nays:  Vote: | Nicole Desjardins Second: Laura Hamilton  Motion (**Passed**/Failed) 5 to 0 |

I. Motion to delete policy DJB: Petty Cash Accounts.

[Attachment 25](http://weblegacy.augustaschools.org/Board/2014/141112/DJB%20-%20PETTY%20CASH%20ACCOUNTS.doc)

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| Move to delete policy DJB: Petty Cash Accounts. | Motion:  Yeas:  Nays:  Vote: | Nicole Desjardins Second: Laura Hamilton  Motion (**Passed**/Failed) 5 to 0 |

J. Motion to delete policy DLC: Expense Reimbursements.

[Attachment 26](http://weblegacy.augustaschools.org/Board/2014/141112/DLC%20-%20Expense%20Reimbursments.doc)

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| Move to delete policy DLC: Expense Reimbursements. | Motion:  Yeas:  Nays:  Vote: | Nicole Desjardins Second: Laura Hamilton  Motion (**Passed**/Failed) 5 to 0 |

K. Motion to delete policy EEAD: Special Use of School Buses.

[Attachment 27](http://weblegacy.augustaschools.org/Board/2014/141112/EEAD%20-%20Special%20Use%20of%20School%20Buses.doc)

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| --- | --- | --- |
| Move to delete policy EEAD: Special Use of School Buses. | Motion:  Yeas:  Nays:  Vote: | Nicole Desjardins Second: Laura Hamilton  Motion (**Passed**/Failed) 5 to 0 |

L. Motion to delete policy EEACA: Bus Driver Examination and Training.

[Attachment 28](http://weblegacy.augustaschools.org/Board/2014/141112/EEACA%20-%20Bus%20Driver%20Examination%20and%20Training.doc)

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| Move to delete policy EEACA: Bus Driver Examination and Training. | Motion:  Yeas:  Nays:  Vote: | Nicole Desjardins Second: Laura Hamilton  Motion (**Passed**/Failed) 5 to 0 |

M. Motion to approve a Safety Enhancement Grant of $733.33 from the Maine Municipal

Association.

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| Move to approve a Safety Enhancement Grant of $733.33 from the Maine Municipal Association. | Motion:  Yeas:  Nays:  Vote: | Laurence Ringrose Second: Nicole Desjardins  Motion (**Passed**/Failed) 5 to 0 |

N. Motion to approve a $400 donation from Shaw’s Supermarket for Farrington Elementary

School.

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| Move to approve a $400 donation from Shaw’s Supermarket for Farrington Elementary School. | Motion:  Yeas:  Nays:  Vote: | Laurence Ringrose Second: Laura Hamilton  Motion (**Passed**/Failed) 5 to 0 |

O. Motion to approve a $1,000 donation from Teacher Rewards School for Farrington

Elementary School.

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| Move to approve a $1,000 donation from Teacher Rewards School for Farrington Elementary School. | Motion:  Yeas:  Nays:  Vote: | Laurence Ringrose Second: Laura Hamilton  Motion (**Passed**/Failed) 5 to 0 |

P. Motion to approve an out-of-state travel request for Maggie Wachtl and some Cony

students to travel to Costa Rica during April vacation 2016.

[Attachment 29](http://weblegacy.augustaschools.org/Board/2014/141112/CostaRica.pdf)

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| --- | --- | --- |
| Move to approve an out-of-state travel request for Maggie Wachtl and some Cony students to travel to Costa Rica during April vacation 2016. | Motion:  Yeas:  Nays:  Vote: | Laura Hamilton Second: Nicole Desjardins  Motion (**Passed/**Failed) 5 to 0 |

Q. Motion to approve an out-of-state travel request for Cony Spanish Club students to travel to

Guatemala February 11–21, 2016.

[Attachment 30](http://weblegacy.augustaschools.org/Board/2014/141112/Guatemala.pdf)

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| Move to approve an out-of-state travel request for Cony Spanish Club students to travel to Guatemala February 11–21, 2016. | Motion:  Yeas:  Nays:  Vote: | Laura Hamilton Second: Nicole Desjardins  Motion (**Passed**/Failed) 5 to 0 |

R. Motion to approve an overnight Professional Day Request for Lori Smail, Principal

Farrington Elementary School, to attend the MPA Annual Fall Conference in Portland, ME,

November 21 and 22, 2014.

[Attachment 31](http://weblegacy.augustaschools.org/Board/2014/141112/MPASmail.pdf)

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| Move to approve an overnight Professional Day Request for Lori Smail, Principal Farrington Elementary School, to attend the MPA Annual Fall Conference in Portland, ME, November 21 and 22, 2014. | Motion:  Yeas:  Nays:  Vote: | Laura Hamilton Second: Nicole Desjardins  Motion (**Passed**/Failed) 5 to 0 |

**17. Assistant Superintendent’s Report:**

**18. Superintendent’s Report:**

**19. Reports from Other School Officials:**

**20. Audience Recognition for Non-Agenda Items:**

**21. Adjourn:**

A. Motion to Adjourn:

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| --- | --- | --- |
| Move to Adjourn. | Motion:  Yeas:  Nays**:**  Vote:  Time: | Nicole Desjardins Second: Laurence Ringrose  Motion (**Passed**/Failed) 5 to 0  8:26 p.m. |